

Bus Pass No. _____

Date of Application: _____

Application Form for On-Campus Transportation System in AY 2026

I have read the **Important Notes** and the **Privacy Policy** below on this application form, and I am registering to use On-Campus Transportation System.

For students, please fill in this part			For staffs, please fill in this part	
Student ID Number		Year of Study	※Staffs using the campus bus as registered by the Commuter Registration Form, please contact the Academic Service Office of your department to receive your On-Campus Transportation System Pass. The bus pass will be issued at the Academic Service Office. Please don't purchase the bus pass at Maruzen bookstores.	
Department	(Undergraduate) School of		Staff ID Number	
	College/ Study Group of (Graduate)		Department	
Name			Name	

<How to Use the Bus Pass>

- (1) Make sure to take a numbered ticket when you get on a bus. Drop the numbered ticket into a fare box and show the bus pass sticker attached to your student or staff ID Card to a driver when you get off.

<Important Notes>

- (1) The bus pass is valid **from the date of issue to March 31, 2027.**
- (2) The price of the pass is 19,000 yen throughout the year. It does not change depending on the time of purchase.
- (3) The bus pass cannot be refunded after purchase.
- (4) Only the person who bought the pass can use it. You may not lend or transfer it to others.
- (5) If you are no longer a student or staff at the University of Tsukuba, return the pass to your department with your student or staff ID Card.
- (6) **If fraudulent use is discovered, you are subject to punishment under the rules. For example, use of an invalid bus pass even by accident is regarded as a fraud and you have to pay a penalty. Make sure to peel the expired pass sticker off promptly.** Also, please purchase the renewed bus pass at a Maruzen bookstore if you wish to continue using the pass for the next academic year.
(Penalty for example : When improper use of the bus pass is detected one year later, 400,000 yen will be charged for penalty no matter the amount of improper use.)
- (7) In case that your student or staff ID Card is reissued due to damage or change of your name, the bus pass sticker will be reissued and attached to your reissued ID card if the bus pass sticker is attached to the ID card before reissue.
- (8) **In case that your student or staff ID Card is reissued due to loss, the bus pass will not be reissued. Please purchase the pass again at a Maruzen bookstore after reissue of your ID Card. (Penalty for example : When improper use of the bus pass is detected one year later, 400,000 yen will be charged for penalty no matter the amount of improper use.)**
- (9) The bus pass can be used **the Tsukuba Daigaku Junkan Route only.** Please notice that when you use the bus other than the "Tsukuba Daigaku Junkan" Route (e.g., the "Tsukuba Daigaku Byoin" Route), you will be required to pay the fare.

<Privacy Policy>

- (1) We will only use the personal information you provide in this application form for the operation of On-Campus Transportation System and for no other purpose.
- (2) We will not provide personal information to third parties without your consent, except as otherwise provided by Japanese laws and regulations.

* Please answer the next question about the campus bus system.

How did you hear about this system?	<input type="checkbox"/> From admission procedures documents	<input type="checkbox"/> From the university's website
	<input type="checkbox"/> From advertisements in bus	<input type="checkbox"/> From a friend <input type="checkbox"/> Others ()

Thank you for your cooperation.