Entry Example for Application Form

Tuition exemption Application Form for AY2026 Spring semester ≪For internatinal students≫

*** Application Form must be printed two sided in one piece and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)**

Application form must be carefully filled by the applicants themselves.
If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made.
Provide family information at the time of application.

Date : **February X, 2026**

To The President of the University of Tsukuba

Student ID Number : **202600000** Enrollment Year : **2026** Month : **4** (Admission / Transfer Admission) long-term study Y (year) · N

Scheduled Year of Completion: **2030** Month : **3**

Affiliation School **Science and Engineering** College **Engineering Sciences** Year **1**

Degree Programs _____ Program _____ Year ____

Name in Katakana **ツクーバ**

Name **Tsukuuba**

[Caution]
Applicants must fill in Affiliation and school year **as of April 1, 2026**

* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for ☑ the tuition fees exemption
☐ both the tuition fees exemption and deferment

Please choose either one.
If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of August 2026, and payment slip is required to make this payment.There is a handling fees charged to payers.

Students who will graduate or complete the course by August cannnot select " both the tuition fees exemption and deferment " .

Reason for applying for tuition fees exemption.
[All applicants]
・Check the most appropriate reason for applying for tuition fees exemption.

●Reason for applying for tuition exemption. (Check the applicable reason)

☑ 1 General reason (financial reason) ☐ 5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)
* Please write in this section in Japanese.

・Income situation of the household
・Current source of household income
・In case of no or little regular income, please explain your ways to make your living.

・Please write in Japanese in this section as much as possible.

Do not use an erasable type of pen or pencil.

Use only a black or blue ballpoint pen.
To make a correction, draw a double line (=) through the incorrect entry.
(Correction seal is not necessary.
Do not use any correction tape to erase wrong information.)

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

①History of Leave of Absence	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)
	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)
	yy/mm	– yy/mm	(months)	yy/mm	– yy/mm	(months)

②Students studying beyond the standard course term
(Write the exceeding period below. The base date for this term is September 30, 2026.)

Exceeding period	year	month

Refer: Exceeding period = [(Period from enrollment to the base date) − (Leave of Absence Period)] − (Minimum years required for graduation or completion)

Entry Example

Affiliation (as of April 1, 2026)	School: Science and Engineering	College: Engineering Science	Year: 1
	Degree Programs	Program	Year
Student ID Number: 2 0 2 6 0 0 0 0	Name: Tsukuuba		

Address, etc.

Applicant: (〒305-8577) Tennodai 1-1-1, Tsukuba, Ibaraki TEL 090－1234－XXXX

Family: (〒) United States of America ××State ▲▲ TEL

* For international students, fill information about your spouse and children who live in Japan at the time of applicatio

⑥Family and Income(*Do NOT fill in information on income.)

	Applicant	Spouse	Child			
Relationship to applicant	Applicant	Spouse	Child			
Name						
Age	20					
Occupation	Student					
Place of work						
Length of work	year(s)	year(s)	year(s)	year(s)	year(s)	year(s)
	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)
Employment Earning: Income amount*						
Pension(old age pension) *						
Pension(Disablement,Survivorship etc)						
Unemployment Insurance						
Public Assistance						
Other ( )						
Total						
Income other than Employment Income: Business Income(business, farming etc)						
Land Rent+House Rent, Interest, Dividend						
Child Support, etc.						
Others ( )						
Other Income: Retirement Benefit						
Insurance						
Other ( )						
Total						

⑧Special Deductions

Commuting from	Home / Other	Tokyo Campus / Tsukuba Campus	Admission fee exemption request (AY2026)	Yes / No (Persons who didn't need to pay)	入学料納付額 (2026年度) 千円
Tuition fees exemption result for AY2025	Spring semester (Full · Half · One-third · Two-thirds · Not granted · Not applied)		Fall Semester (Full · Half · One-third · Two-thirds · Not granted · Not applied)		授業料納付額 (2025年度) 千円

⑦Scholarship

Scholarship Name: Example: ■■scholarship

(Estimated annual)amount received: 360 thou.yen

⑨Persons Attending School (members living in Japan only)

Relationship	Name	Age	Management Categories	School Categories	Commuting from	Status in AY 2025: Tuition Exemption Status 1st Semester	2nd Semester	Tuition Fees Annual Amount(in thou.)
husband	Amakuubo	22	National / Public / Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) OO University (AY2023 enrollment 4Grade)	Home / Other	N/A / Total / Half·Part	N/A / Total / Half·Part	5 3 6
			National / Public / Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)	Home / Other	N/A / Total / Half·Part	N/A / Total / Half·Part	
			National / Public / Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)	Home / Other	N/A / Total / Half·Part	N/A / Total / Half·Part	
			National / Public / Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (School Name) (AY enrollment Grade)	Home / Other	N/A / Total / Half·Part	N/A / Total / Half·Part	

⑨Special Deductions

Household with Disabled Persons	Relationship ( ) * Disabled Disability pension Y/N Relationship ( ) * Disabled Disability pension Y/N	人
Household with Persons Needing Long-Term treatment	Relationship ( ) Name ( ) Period of treatment: Since yy/mm Medical treatment Cost Total thou.yen Relationship ( ) Name ( ) Period of treatment: Since yy/mm Medical treatment Cost Total thou.yen	合計(千円)
Main Financial Supporter Living Separately	Address / Separation period Year Month –(months)	
Disaster, Storm/Flood Damage, Burglary, etc.	Details of Damage / Amount of Damage (January 2024–December 2024) thou.yen	

＊大学認定

申請理由 一般 事情(死亡) 事情(災害) 事情(失職) 事情(その他)		過去に休学 有 ・ 無	支援室チェック欄
家族数 人	独立生計者 該当 ・ 無	生活保護世帯 該当 ・ 無	備考
	多子世帯 該当 ・ 無		学生生活課

＊ "大学認定欄"section is for University use only

Family and Income
[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]
・International students should only fill in information on their family members who live in Japan at the time of application.

[Income]
Do NOT fill in this part.

[All applicants]
・Circle the campus where you study.

Persons attending school in Japan (excluding the applicant)
・Persons who are attending school in Japan at the time of application.

Special Deductions
・Make sure to circle the applicable items and enter required information.
・Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Address, etc. [All applicants]
・The university may contact applicants to confirm the application contents. Please enter valid telephone number.
・When family lives overseas, entry of family address is not mandatory.

Application For Admission fee exemption (AY2026)
・Circle "YES" if applied.
・Circle "Persons who didn't need to pay" if you completed Master's Programs at University of Tsukuba Graduate Schools in March 2026, and continuously take Doctoral Program at University of Tsukuba Graduate Schools.

Scholarship
・Fill in received scholarship(s) information (only grants without repayment obligation)
・Fill in the correct scholarship name.
・Fill in the estimated annual scholarship amount you will receive for AY2026.