

Cover of attached documents

1 **Affiliation**

School / Degree Program

College / Program

Year

Affiliation and school year as of Spring 1, 2026

2 **Student ID Number**

3 **Applicant's Name**

4 **Required Documents (Checklist)**

Check boxes for all submitted documents.

<Check 1: New applicants, etc.[refer to Guide p.5]>	
<input type="checkbox"/>	Tuition Exemption Application Form
<input type="checkbox"/>	Cover of attached documents [This Form]
<input type="checkbox"/>	Income certificates or Taxation certificate for FY 2025 of all family members living in Japan (including the applicant, his or her spouse)
<input type="checkbox"/>	<input type="checkbox"/> Taxation certificate or Income certificate for FY2025 is not available due to recent arrival to Japan in 2025
<input type="checkbox"/>	Declaration of Income and Expenditure Status (Form 1)
<input type="checkbox"/>	Documents regarding income (proceed to Check 2)
<input type="checkbox"/>	Documents regarding special deductions (proceed to Check 3)
<input type="checkbox"/>	Documents necessary when an applicant is a student exceeding the standard course term (proceed to Check 4)
<input type="checkbox"/>	Documents necessary when an applicant applies with "Circumstances (Other)" under reason (proceed to Check 5)
<Check 2: Documents regarding income [refer to Guide p.6]>	
<input type="checkbox"/>	Document(s) specifying received amount of scholarship in AY2026
<input type="checkbox"/>	Certificate of TA/RA Income
<input type="checkbox"/>	Salary statements for the most recent three months
<input type="checkbox"/>	Certificate of expected annual income (Form 2)
<input type="checkbox"/>	Notice of Child Allowance
<input type="checkbox"/>	Other documents (_____)
<Check 3: Documents regarding special deductions [refer to Guide p.7]>	
<input type="checkbox"/>	Certificate of Tuition Exemption (Form4)
<input type="checkbox"/>	Certificate that proves the enrollment of the student at the time of application.
<input type="checkbox"/>	Disability certificate
<input type="checkbox"/>	Detailed statement of medical expense deduction for persons needing long-term care (Form 5)
<input type="checkbox"/>	Doctor's certificate
<input type="checkbox"/>	Documents that certify current expenditure (receipts or other documents)
<input type="checkbox"/>	Documents that show the amounts paid by health insurance or life insurance
<input type="checkbox"/>	Other documents (_____)
<Check 4: Students exceeding the standard course term>	
<input type="checkbox"/>	Interview Sheet (Form 6)
<input type="checkbox"/>	Medical certificate
<input type="checkbox"/>	Certificate of studying abroad
<input type="checkbox"/>	Physical disability certificate
<Check 5: Applicants apply with reason "Circumstances (Other)"[refer to Guide p.8]>	
<input type="checkbox"/>	Interview Sheet (Form 6)
<input type="checkbox"/>	Other documents instructed by the university
For office use	